

Recruitment Consultant

Description

WE ARE HIRING:

RECRUITMENT CONSULTANT – LA LUCIA

We require a qualified and experienced requirement consultant with the following requirements:

Develop new business within the core business areas
 Develop client relationships – New and Existing (Client Visits)
 Research recruitment activity potential business opportunities and establish recruitment value
 Monitor competitor activities
 Maintain regular contact with clients and support this with mail shots, marketing
 Spec in – Actively working on permanent, temporary and contract job specs for clients
 Vacancy advertising through mediums awarded to you by company
 Attend to customer queries
 Effective administration – filing, completion of executive summaries, closing of deals, permanent
 Conducting of exit interviews for all temporary staff
 Screening of applications and internal interview of applicants, short listing applications.
 Understanding candidates and clients' needs and matching them accordingly
 Achieving Permanent Recruitment Target to date
 Achieving Temporary Recruitment Target to date
 Achieving Contract Recruitment Target to date
Must have own reliable transport

Hiring organization

MJM Recruitment & Recruitment Consultant

Employment Type

Full-time

Beginning of employment

01.03.2023

Duration of employment

Full Time

Job Location

Durban

Date posted

February 2023