

Recruitment Consultant

Description

WE ARE HIRING:

RECRUITMENT CONSULTANT – LA LUCIA

We require a qualified and experienced requirement consultant with the following requirements:

- Develop new business within the core business areas
 - Develop client relationships – New and Existing (Client Visits)
 - Research recruitment activity potential business opportunities and establish recruitment value
 - Monitor competitor activities
 - Maintain regular contact with clients and support this with mail shots, marketing
 - Spec in – Actively working on permanent, temporary and contract job specs for clients
 - Vacancy advertising through mediums awarded to you by company
 - Attend to customer queries
 - Effective administration – filing, completion of executive summaries, closing of deals, permanent
 - Conducting of exit interviews for all temporary staff
 - Screening of applications and internal interview of applicants, short listing applications.
 - Understanding candidates and clients' needs and matching them accordingly
 - Achieving Permanent Recruitment Target to date
 - Achieving Temporary Recruitment Target to date
 - Achieving Contract Recruitment Target to date
- Must have own reliable transport**

Hiring organization

MJM Recruitment & Recruitment Consultant

Employment Type

Full-time

Beginning of employment

01.03.2023

Duration of employment

Full Time

Job Location

Durban

Date posted

February 2023